

**EXECUTIVE CABINET**  
THURSDAY, 27 AUGUST 2015

**DECISIONS**

Set out below is a summary of the decisions taken at the meeting of the Executive Cabinet held on Thursday, 27 August 2015. The wording used does not necessarily reflect the actual wording that will appear in the minutes.

**4 REPORT OF OVERVIEW AND SCRUTINY TASK GROUP - PUBLIC TRANSPORT ISSUES**

Approval granted that the report of the Overview and Scrutiny Task Group be received and accepted for consideration. The Executive Cabinet's recommended response to the recommendations would be reported to a future meeting.

**5 REVENUE AND CAPITAL BUDGET MONITORING 2015/16 REPORT 1 (END OF JUNE 2015)**

1. Approval granted that the full year forecast position for the 2015/16 revenue budget and capital investment programme be noted.
2. Approval granted that the forecast position on the Council's reserves be noted.
3. Request Council approve the set aside of £100,000 from in-year revenue underspends to fund one-off capital payments to secure recurrent revenue savings on ICT contracts.
4. Request Council approve the use of £39,000 held in reserves for the former NEETs programme to invest in the Town Centre Grants Programme and a further sum of £61,000 be funded from in-year savings.
5. Request Council approve the use of £36,000 from in-year revenue underspends for capital investment in Christmas lighting for the town centre and Market Walk.
6. Request Council approve the Single Front Office Apprenticeships at an estimated cost of £56,000 for two years, and that the unspent budget at 2015/16 year-end be carried forward in an earmarked reserve.
7. Request Council approve the proposed additions and re-profiling of the Capital Programme to better reflect delivery in 2015/16. This requires £166,000 revenue financing of the CCTV Programme to be brought forward from 2016/17 and 2017/18, which would be financed from a reserve earmarked for capital financing. In addition it is recommended that the budget for revenue financing of CCTV should be increased by £85,000, to be met from the forecast underspend.

**6 CHORLEY COUNCIL PERFORMANCE MONITORING - FIRST QUARTER 2015/2016**

Approval granted that the report be noted.

**7 HOUSES IN MULTIPLE OCCUPATION - ADOPTION OF STANDARDS**

Approval granted to adopt the standards for accommodation in HMO's as set out in Appendix A of the report.

**8 EXCLUSION OF THE PUBLIC AND PRESS**

To exclude the press and public for the following items of business on the ground that it involved the likely disclosure of exempt information as defined in Paragraphs 1 and 3 of Part 1 of Schedule 12A to the Local Government Act 1972.

**9 CIVICS REVIEW**

1. Approval granted to the changes proposed to the structure of Civic Services (to include the Cleaners), outlined at paragraphs 20-26 for consultation.
2. Approval granted for delegated authority to the Executive Member to receive the consultation responses and subject to there being no opposition to agree to the implementation of the changes.

**10 INFORMATION SECURITY FRAMEWORK**

1. Approval granted to the updated Information Security Framework for staff and councillors.
2. Approval granted that any subsequent changes that may be necessary be approved by the Executive Member under delegated powers following consultation with interested parties.

**11 SINGLE FRONT OFFICE MIDTERM REPORT**

1. Approval granted that the following changes report be noted:
  - a. To continue with supporting and developing staff in generic skills, enable them to retain and/or develop one area of specialism plus one other service in line with service needs outlined in Appendix A.
  - b. Calls to be routed to staff within the SFO with appropriate skills to complete the service request at the first point of contact.
2. Approval granted to develop three further opportunities for staff to train in Council Tax and Housing Benefits.
3. Approval granted to create three apprenticeship posts in support roles for a fixed term period of two years.

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